

	Date	# Contact Hrs. on Test Date	Exception? Y/N See Below	Assessment	Test Title	Level (Circle ONE)	Test Form	Subject	Raw Score	Scale Score or GLE	FFL
<b>Entry</b> Pre-Assessment	___/___/___			<input type="checkbox"/> TABE <input type="checkbox"/> CASAS <input type="checkbox"/> ESL / CASAS <input type="checkbox"/> BEST <input type="checkbox"/> BEST Plus 2.0		L E M D A LIT A B C D CIT None		Math			
	___/___/___					L E M D A LIT A B C D CIT None		Reading			
	___/___/___					L E M D A LIT A B C D CIT None		Language			
	___/___/___					L E M D A LIT A B C D CIT None		Listening/ Speaking			
<b>Interim</b> Post-Assessment	___/___/___			<input type="checkbox"/> TABE <input type="checkbox"/> CASAS <input type="checkbox"/> ESL / CASAS <input type="checkbox"/> BEST <input type="checkbox"/> BEST Plus 2.0		L E M D A LIT A B C D CIT None		Math			
	___/___/___					L E M D A LIT A B C D CIT None		Reading			
	___/___/___					L E M D A LIT A B C D CIT None		Language			
	___/___/___					L E M D A LIT A B C D CIT None		Listening/ Speaking			
<b>Exit</b> Post-Assessment	___/___/___			<input type="checkbox"/> TABE <input type="checkbox"/> CASAS <input type="checkbox"/> ESL / CASAS <input type="checkbox"/> BEST <input type="checkbox"/> BEST Plus 2.0		L E M D A LIT A B C D CIT None		Math			
	___/___/___					L E M D A LIT A B C D CIT None		Reading			
	___/___/___					L E M D A LIT A B C D CIT None		Language			
	___/___/___					L E M D A LIT A B C D CIT None		Listening/ Speaking			

**Waiver: An exception was made to the established pre-/post-testing timeframes stated in the NRS Publisher’s Assessment Guidelines.**

I certify that the student met BOTH of the following TWO conditions:

- The student demonstrated in classroom assessments (e.g. TRA, WIN, etc.) that he/she completed an FFL and was ready for post-testing.
- The student was recommended for post-assessment by his/her instructor.

In addition, AT LEAST ONE of the following exception(s) was also true (select all that apply):

- The student’s goal was to study and improve in only one skill area and was only pre- and post-tested in that skill area: \_\_\_\_\_
- This was a part-time or short-term course (up to 65 contact hours total for the course) that involved study outside of class hours, and the post-assessment (interim or exit test) was given at the end of the course. Special course: \_\_\_\_\_
- The student was enrolled in multiple classes and therefore their hours listed in AEMIS for a particular class are not reflective of their total overall hours of instruction.
- The student had an entry level of FFL #5 or FFL #6, and had one or more of the following core goals (please indicate):
  - Enter Employment       Retain Employment       Obtain HSE diploma       Enter Post-secondary Education or Training.
- The student was leaving the program before the scheduled post-assessment timeframe, due to the following circumstances: \_\_\_\_\_
- The instructor believed the initial assessment (and placement) was inaccurate.

Teacher Signature: \_\_\_\_\_